

**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH  
RECREATION, PARKS AND LEISURE COMMITTEE MEETING AGENDA  
TUESDAY, MAY 10, 2022 @ 6:30 P.M.  
VIA WEB CONFERENCING**

**HOW TO JOIN**

Join from a PC, Mac, iPad, iPhone or Android device:

Please click this URL to join. <https://us02web.zoom.us/j/89269391172>

Or join by phone:

1 855 703 8985 (Toll Free)

Webinar ID: 892 6939 1172

<b>TIME</b>	<b>SUBJECT</b>	<b>PAGE</b>	<b>LEAD</b>	<b>ACTION</b>
6:30 pm	<b>Calling to Order</b>		Chair	
	<b>Adoption of Agenda</b>			
	Recommendation: THAT the agenda for the May 10, 2022 Township of Wellington North Recreation, Parks and Leisure Committee meeting be accepted and passed.		Chair	Resolution
	<b>Disclosure of Pecuniary Interest</b>			
			Chair	
	<b>Deputation</b>			
			Chair	
	<b>Minutes of Previous Meeting – April 5, 2022 approved at Council on April 11, 2022</b>			
	Recommendation: THAT the Recreation, Parks and Leisure Committee approve the minutes of the April 5, 2022 Committee Meeting.	001	Chair	Resolution
6:35 pm	<b>Business Arising From Minutes</b>			
	OPS 2022-007 Mount Forest Outdoor Pool and Community Survey  Recommendation: THAT the Recreation, Parks and Leisure Committee receive Report RPL 2022-007 being a report on the Mount Forest outdoor pool community survey;	006	Director of Operations	Resolution
	Mount Forest Outdoor Pool and Aquatics Centre Fundraising Roles and Responsibilities		Chair	
7:35 pm	<b>Ad Hoc Committee Updates</b>			
	Aquatics Ad Hoc Advisory Meeting April 5, 2022  Recommendation: THAT the Recreation, Parks and Leisure Committee approve the minutes of the April 5, 2022 Mount Forest Aquatics Ad Hoc Advisory Committee Meeting.  <b>Business Arising from Minutes</b> How to engage the schools/children for comment?	018	Councillor Burke	Resolution

8:00 pm	<b>Reports</b>			
	<p>OPS 2022-005 Summer Programs</p> <p>Recommendation            THAT the Recreation, Parks and Leisure Committee receive Report RPL 2022-005 being a report on summer recreation programs;</p> <p>AND FURTHER THAT Committee recommend the Council of the Township of Wellington North endorse that both the Arthur and Mount Forest pools remain operational for the 2022 summer season with a reduced program schedule of approximately 5 hours per day, per facility;</p> <p>AND FURTHER THAT public swim, family swim and swimming lessons be given the priority when creating the program schedule.</p>	023	Director of Operations	Resolution
	<p>OPS 2022-008 Pickleball Program in Mount Forest</p> <p>Recommendation            THAT the Recreation, Parks and Leisure Committee receive Report RPL 2022-008 being a report on a pickleball program at the Mount Forest &amp; District Sports Complex.</p>	026	CRC	Resolution
8:30 pm	<b>Items for Consideration</b>			
8:30pm	<b>Roundtable</b>			
8:30 pm	<b>Adjournment</b>			
	<p>Recommendation:  <i>THAT the Township of Wellington North Recreation, Parks and Leisure Committee meeting of June 7, 2022 be adjourned at p.m.</i></p>		Chair	Resolution

**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH  
RECREATION, PARKS AND LEISURE COMMITTEE MEETING MINUTES  
TUESDAY, APRIL 5, 2022 @ 4:00 P.M.  
VIA WEB CONFERENCING**

**Committee Members Present:**

- Steve McCabe, Councillor, Chair
- Brian Milne, Deputy Mayor, Township of Southgate
- Dan Yake, Councillor

**Staff Members Present:**

- Matthew Aston, Director of Operations
- Mike Givens, Chief Administrative Officer
- Mandy Jones, Community Recreation Coordinator
- Tom Bowden, Recreation Services Manager
- Jessica Turnbull, Administrative Support

**Guests:**

- Andrew Lennox, Mayor
- Steve Van Meer, Park N Water Ltd.
- Nick Hansen, Optimist Member

<b>Calling to Order</b>
Chair McCabe called the meeting to order at 4:02 p.m.
<b>Adoption of Agenda</b>
RESOLUTION RPL 2022-019 Moved by Member Milne Seconded by Member Yake  <i>THAT the agenda for the April 5, 2022 Township of Wellington North Recreation, Parks and Leisure Committee meeting be accepted and passed.</i>  CARRIED
<b>Disclosure of Pecuniary Interest</b>
None
<b>Minutes of Previous Meeting – March 8, 2022</b>
RESOLUTION RPL 2022-020 Moved by Member Yake Seconded by Member Milne  THAT the Recreation, Parks and Leisure Committee approve the minutes of the March 8, 2022 Committee Meeting.  CARRIED
<b>Business Arising From Minutes</b>
None

## Deputation

Multi-Use Pad, Arthur Optimist Club, Nicholas Hansen

Nick Hansen, member of the Arthur Optimist Club, spoke to Committee about the Clubs desire to explore the installation of a permanent multi-use court in Arthur. At this time, the Club does not have a preferred location identified.

The purpose of coming to Committee was to follow proper channels and bring the idea forward.

They are requesting assistance from township staff in identifying locations, cost, material, etc.

The desire would be for the court to be a year-round amenity used for skating in the winter, basketball, lacrosse, floor hockey in the summer. They would intend to use the boards they currently use.

Chair McCabe asked if the Club is thinking of the area that they currently use for the outdoor rink or if they are open to other suggestions. Optimist Hansen clarified that the temporary rink location has been brought up, but they would like to work with the Agricultural Society and Township regarding a location. Optimist Hansen expressed that another location they've discussed is the 5 acres of land off Walsh Drive.

Member Yake expressed that it was a good idea and by working together they should be able to come up with something that works.

Member Milne asked if the current pad would sustain artificial ice or if it is currently natural ice. Optimist Hansen explained that the current outdoor rink is built on a sand bed and the boards go up in the fall and are taken down in the spring.

Member Milne asked if there was any consideration to making the surface artificial ice and running pipes to it. Optimist Hansen answered that they are not considering it at this time, and they are focusing their efforts on getting a concrete pad in with the possibility of eventually putting a roof over it like the Atwood outdoor pad.

Chair McCabe asked if it would be the same size as the existing outdoor rink. Optimist Hansen explained that it would be around the same size 50' X 100'. Wherever the multi-use pad is to go consideration needs to be given to access to hydro and water.

Chair McCabe asked if the club is aiming to build this year. Optimist Hansen answered that it does not need to be this year, the purpose of attending this meeting is to get the ball rolling and work with staff on next steps.

The CAO asked if the Optimists would be using the surplus dollars from the splash pad project (just under 12 thousand, held at the Township). Optimist Hansen explained that the club has spoken about the potential use of those dollars for this project.

The DOO asked if the Optimist Club envisions this project to be similar to the Salem multiuse pad. Optimist Hansen clarified that yes, they would like it to be something along those lines or the Alma outdoor rink with chain-link fence around it. The Club wants to see this as an inclusive and accessible multi-use pad.

Optimist Hansen would like to see this request moving to council and would like to work with staff on gathering additional information.

**RESOLUTION RPL 2022-021**

Moved by Member Milne

Seconded by Member Yake

**Recommendation:**

THAT the Recreation, Parks and Leisure Committee recommend to the Council of the Township of Wellington North direct staff to work in consultation with the Arthur Optimist Club on a report regarding the parameters of the multi-use court project including location, cost, size, utilities and next steps;

AND FURTHER THAT the report be brought to a future Recreation, Parks and Leisure Committee meeting for discussion.

**CARRIED**

Mayor Lennox joined at 4:17PM

**Ad Hoc Committee Updates**

The next Mount Forest Aquatics Ad Hoc Advisory Committee meeting is scheduled for tonight at 7:00 p.m. via zoom.

**Reports**

Campbell DeVore Playground, Steve Van Meer C.C.P.I President; Park N Water LTD™

**RESOLUTION RPL 2022-022**

Moved by Member Milne

Seconded by Member Yake

THAT the Recreation, Parks and Leisure Committee receive for information the presentation on the Mount Forest Campbell DeVore Playground from Steve Van Meer President of Park N Water.

AND FURTHER THAT the Recreation, Parks and Leisure committee recommends staff proceed with the natural green colour option.

**CARRIED**

Steve Van Meer, President of Park N Water spoke about the project and gave an overview of the design for the Campbell DeVore Playground in Mount Forest.

Member Yake asked about accessibility and explained the renderings don't show how the design is accessible.

Mr. Van Meer, explained that the playground is designed above the AODA and AnnexH standards. The design includes a series of transfer stations, sensory

components and ground-level features. Transfer stations allow individuals to access various components on the play structure. Ground level components such as the spinner and panels are included in the design to eliminate segregation and create the opportunity to play together and visual and auditory elements are included for sensory, visual and hearing impairments.

Member Yake stated that wheelchair-use is not depicted in the renderings and would like to see it included to some degree in the renderings.

Member Yake asked about the surface of the playground. Mr. Van Meer, explained that the surface is an Engineered Wood Fiber (EWF), manufactured in a way that makes it accessible to mobility devices as it creates a mesh surface. He explained that while it is accessible it can create divots and depressions in the material that would make it difficult for mobility devices to cross. Mr. Van Meer, explained there are other surface products that can be used like synthetic turf, synthetic rubber, poured in place rubber and that each have pros and cons.

Chair McCabe asked about the timelines for the project. Mr. Van Meer explained that they could break ground the middle of June and looking at two weeks start to finish.

The DOO stated the project was awarded at the previous council and added it will be similar to the playground in Arthur.

The DOO asked committee about preference of colour between the lime green or natural green.

OPS 2022-004 Recreation Administration Assistant

RESOLUTION RPL 2022-023

Moved by Yake

Seconded by Milne

THAT the Recreation, Parks and Leisure Committee receive Report RPL 2022-004 being a report on the recreation administrative support position;

AND FURTHER THAT Committee recommend the Council of the Township of Wellington North endorse that the recreation administration assistant be directed to regularly report to the Mount Forest and District Sports Complex as the primary place of work.

CARRIED

The DOO stated that this report is for Committees' awareness.

Member Milne asked if this information is an operational discussion and the DOO explained that this is for awareness and endorsement.

Mayor Lennox asked if this staff would be using the new office space in the foyer, which is to be renovated as part of the modernization fund, as their primary location and if there is capability to accept payment at other locations. The DOO explained that there is capability to accept payment at other locations and is not comfortable to say this position will sit at the location in the foyer Monday to Friday.

OPS 2022-006 Mount Forest Outdoor Pool and Aquatics Centre

RESOLUTION RPL 2022-024

Moved by Member Milne

Seconded by Member Yake

THAT the Recreation, Parks and Leisure Committee receive Report RPL 2022-006 being a report on the Mount Forest outdoor pool and aquatics centre open house;

AND FURTHER THAT committee agree that the May meeting of Recreation, Parks and Leisure be scheduled for Tuesday, May 10, 2022, at 4:00pm.

CARRIED

The DOO stated that this pushes the Recreation, Parks and Leisure Committee meeting back one week which will give staff the opportunity to consolidate the feedback from the public survey.

#### **Items for Consideration**

None

#### **Roundtable**

Summer Day Camp Registration

The CRC explained that registration opened on Friday April 1<sup>st</sup> and within 15 mins after opening, one of the sessions was completely sold out. There are 416 spaces available and as of today there are only 19 spaces remaining.

Ground-breaking for the Brent Barnes Memorial Skatepark

The CRC stated that Chair Hern along with the Arthur BMX Skateboard Park Ad-Hoc Advisory Committee have organized a Ground-breaking event for this Thursday, April 7<sup>th</sup> at 1:00 p.m. at the Arthur Fairgrounds. Members of the RPL Committee are invited this event.

#### **Adjournment**

RESOLUTION RPL 2022-025

Moved by: Member Yake

Seconded by: Member Milne

THAT the Township of Wellington North Recreation, Parks and Leisure Committee meeting of April 5, 2022 be adjourned at 5:22p.m

CARRIED



**WELLINGTON NORTH**  
SEMPER PORRO

## Staff Report

**To:** Chair and Members of Recreation, Parks and Leisure Committee Meeting of May 10, 2022

**From:** Matthew Aston, Director of Operations

**Subject:** Report RPL 2022-007 Mount Forest Outdoor Pool Community Survey

### RECOMMENDATION

**THAT** the Recreation, Parks and Leisure Committee receive Report RPL 2022-007 being a report on the Mount Forest outdoor pool community survey.

### PREVIOUS PERTINENT REPORTS/BY-LAWS/RESOLUTIONS

Report RPL 2021-012 being a report on the Mount Forest Outdoor Pool

Report OPS 2021-030 being a report on the award of the concept design of a pool and aquatics facility

Report RPL 2021-022 being a report on the public consultation for the concept design for the new Mount Forest Outdoor Pool and Aquatics Facility

Report RPL 2022-006 being a report on Mount Forest outdoor pool and aquatics centre open house

### BACKGROUND

On March 23, the township hosted a Public Meeting/Open House for the new Mount Forest Outdoor Pool and Aquatic Centre at the Mount Forest and District Sports Complex. Scott Robinson of Tillmann Ruth Robinson presented three, 3D-rendered concept designs.

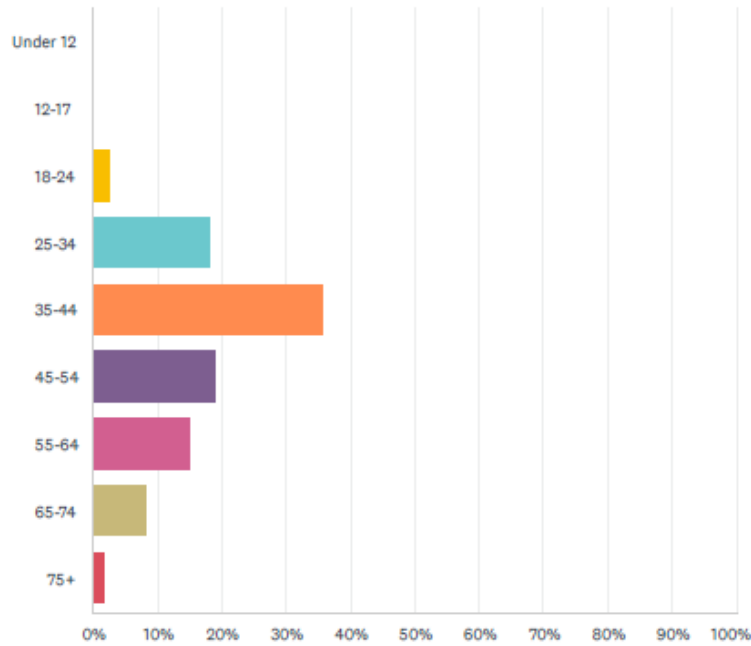
A survey was distributed to attendees to solicit feedback on the pool designs, and an electronic version was made available on the Township website. Public comment was received between March 23 and April 30, 2022. Promotion of the survey was provided on social media platforms and the township website.

The consolidated results have been included in this report. In total we received 121 responses to the survey, both in written and electronic form.



## Graph 1: What is your age?

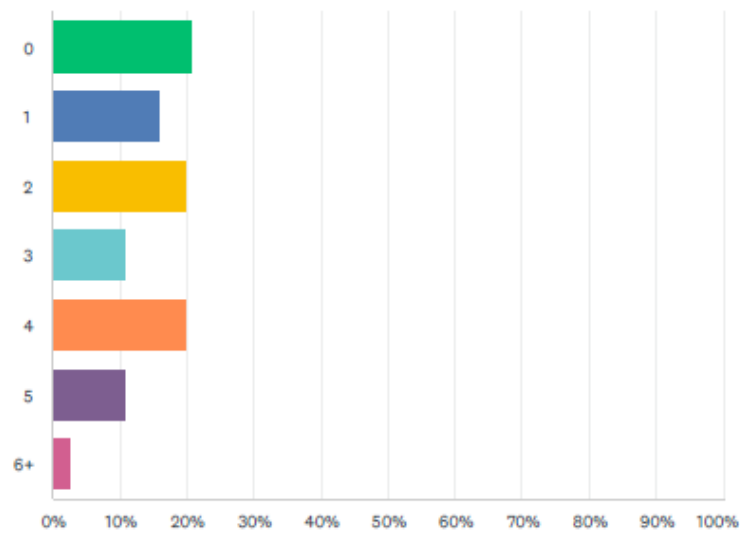
Answered: 121 Skipped: 0



ANSWER CHOICES	RESPONSES	
Under 12	0.00%	0
12-17	0.00%	0
18-24	2.48%	3
25-34	18.18%	22
35-44	35.54%	43
45-54	19.01%	23
55-64	14.88%	18
65-74	8.26%	10
75+	1.65%	2
<b>TOTAL</b>		<b>121</b>

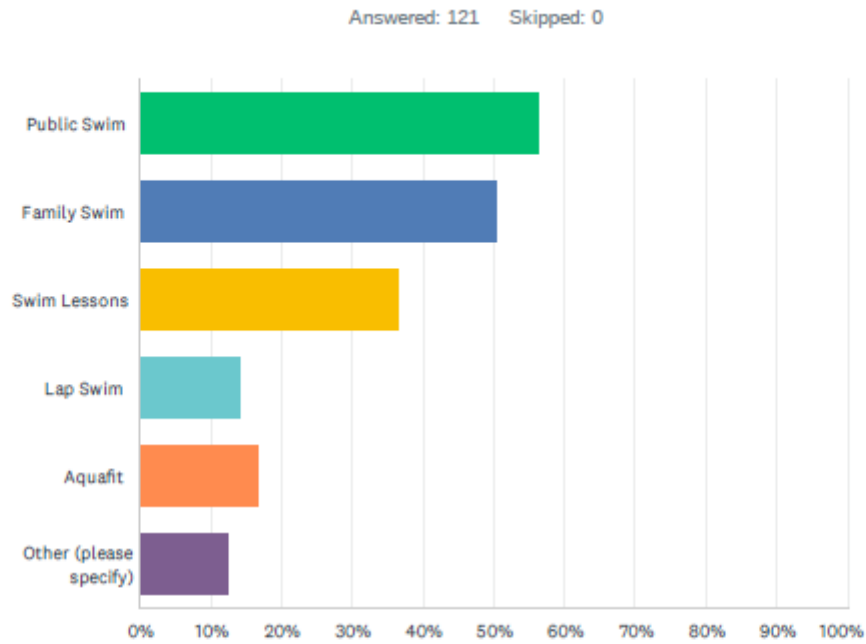
## Graph 2: How many people in your household use the current Mount Forest Pool?

Answered: 121 Skipped: 0



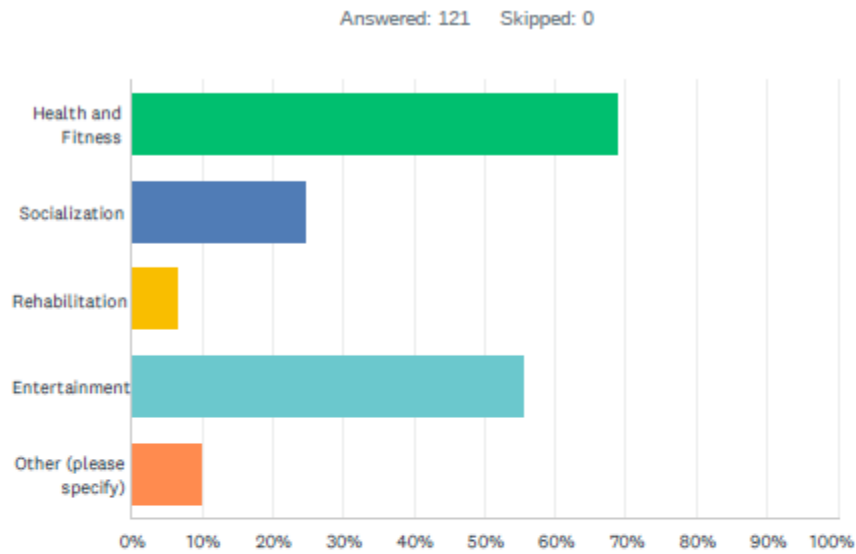
ANSWER CHOICES	RESPONSES	
0	20.66%	25
1	15.70%	19
2	19.83%	24
3	10.74%	13
4	19.83%	24
5	10.74%	13
6+	2.48%	3
TOTAL		121

**Graph 3: I typically participate in the following pool Programs.**



ANSWER CHOICES	RESPONSES	
Public Swim	56.20%	68
Family Swim	50.41%	61
Swim Lessons	36.36%	44
Lap Swim	14.05%	17
Aquafit	16.53%	20
Other (please specify)	12.40%	15
Total Respondents: 121		

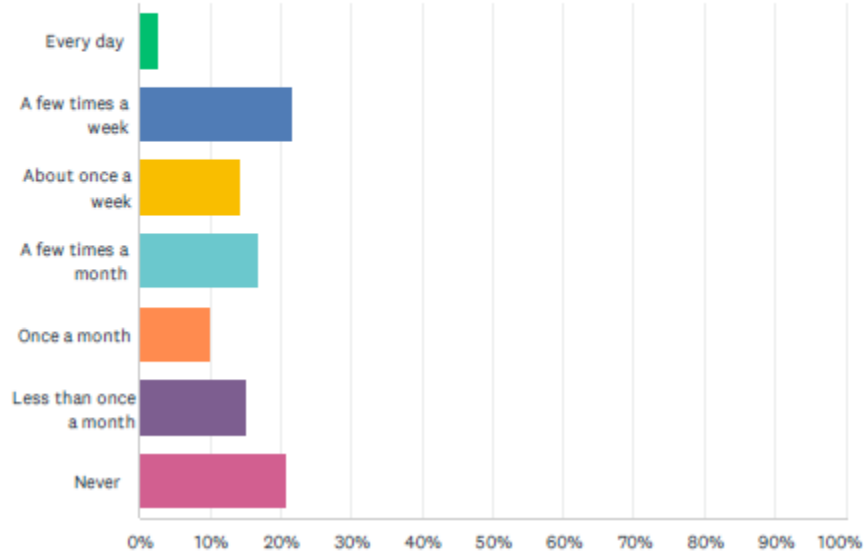
**Graph 4: My primary reason for visiting the swimming pool is**



ANSWER CHOICES	RESPONSES	
Health and Fitness	68.60%	83
Socialization	24.79%	30
Rehabilitation	6.61%	8
Entertainment	55.37%	67
Other (please specify)	9.92%	12
Total Respondents: 121		

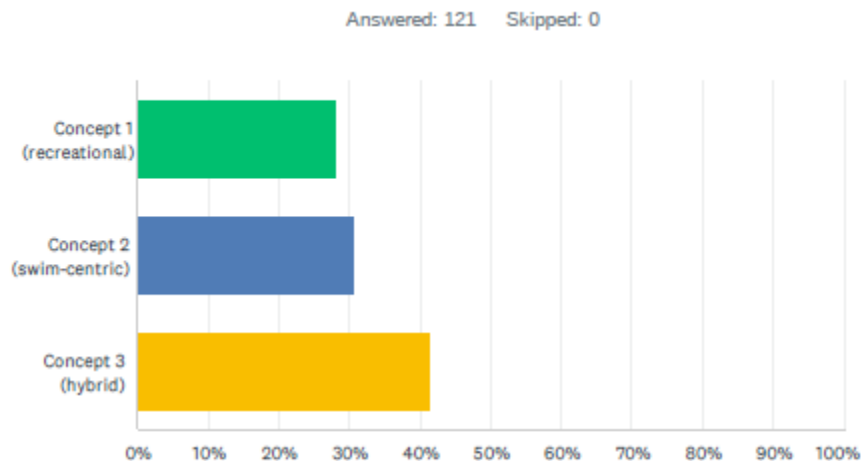
### Graph 5: How often do you, or your family use the current Mount Forest Pool?

Answered: 121 Skipped: 0



ANSWER CHOICES	RESPONSES	
Every day	2.48%	3
A few times a week	21.49%	26
About once a week	14.05%	17
A few times a month	16.53%	20
Once a month	9.92%	12
Less than once a month	14.88%	18
Never	20.66%	25
<b>TOTAL</b>		<b>121</b>

### Graph 6: Which is your favourite concept?



ANSWER CHOICES	RESPONSES
Concept 1 (recreational)	28.10% 34
Concept 2 (swim-centric)	30.58% 37
Concept 3 (hybrid)	41.32% 50
TOTAL	121

#### Question 7: What do you like about the presented concepts?

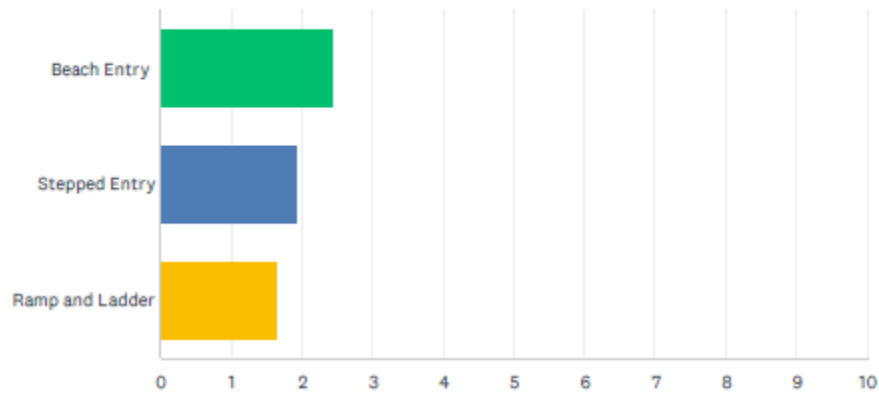
- Size of pool and layout
- Variety of activities and features for all abilities and ages
- New and modern facility
- Accessibility features built-in
- Location
- The seating areas, benches, shades, turf and large deck area

#### Question 8: What do you dislike about the presented concepts?

- Needs to be a simpler design
- More swim lanes to run swim team
- Bleachers need to be outside of the fenced area
- No indoor pool option
- Too much concrete/deck space
- Lines of vision for lifeguards and lifeguard placement
- Too many frills/amenities
- Not enough amenities included
- Location of shades and trellis
- Pools look small

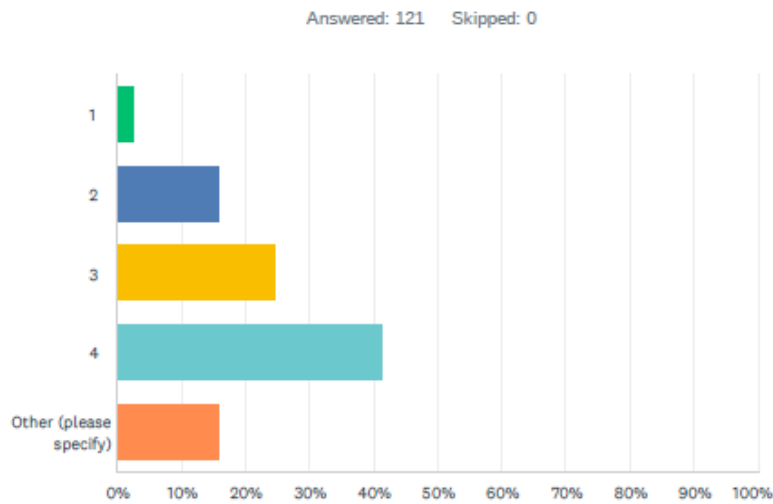
### Graph 9: When considering pool entry, which do you prefer?

Answered: 121 Skipped: 0



	1	2	3	TOTAL	SCORE
Beach Entry	61.98% 75	19.01% 23	19.01% 23	121	2.43
Stepped Entry	19.83% 24	52.07% 63	28.10% 34	121	1.92
Ramp and Ladder	18.18% 22	28.93% 35	52.89% 64	121	1.65

### Graph 10: How many swim lanes do you think the new Mount Forest Outdoor Pool should have?

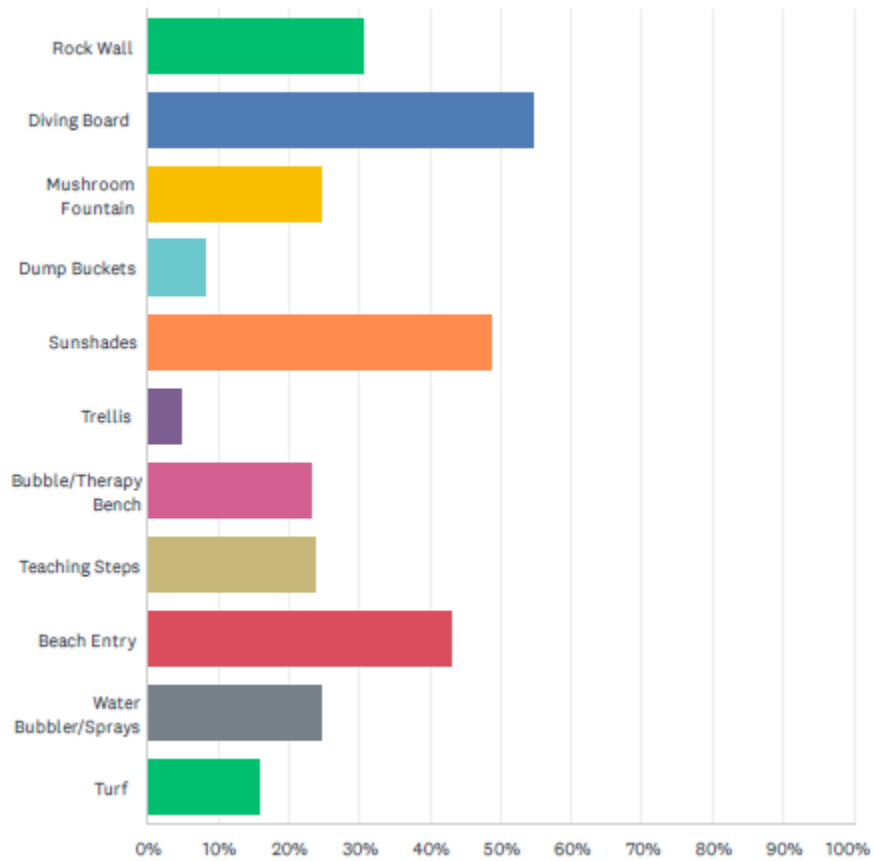


ANSWER CHOICES	RESPONSES	
1	2.48%	3
2	15.70%	19
3	24.79%	30
4	41.32%	50
Other (please specify)	15.70%	19
TOTAL		121



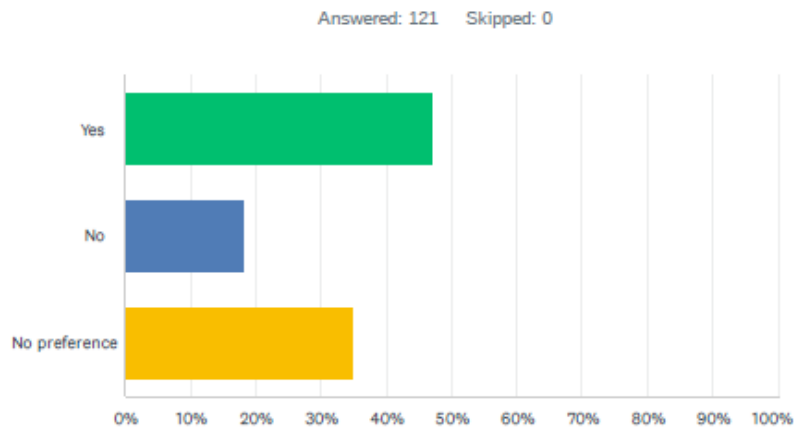
**Graph 11: Please select the 3 main feature you would most like to see included in the pool**

Answered: 121 Skipped: 0



### Graph 12: Spectator section

Important to note that if spectator seating is included on the deck, those individuals count towards the number of people in the pool and require being included in the lifeguards to bather ratio.



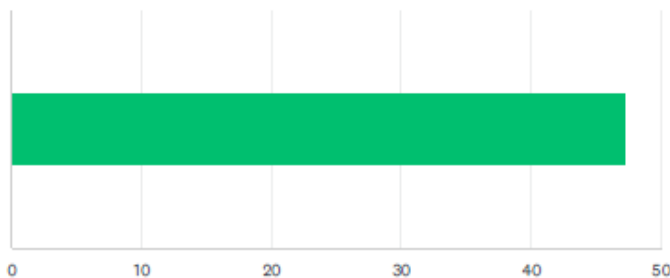
ANSWER CHOICES	RESPONSES	
Yes	47.11%	57
No	18.18%	22
No preference	34.71%	42
TOTAL		121

### Question 13: Are there any additional features or amenities that you would like to see, other than those already shown in the concepts?

- High diving board
- Waterslide
- Hot tub area
- Roof
- Sidewalks from Cork St.
- Outdoor lockers, music, wifi

**Question 14: How important is ease of drop-off to you?**

Answered: 121 Skipped: 0



ANSWER CHOICES	AVERAGE NUMBER	TOTAL NUMBER	RESPONSES
	47	5,717	121
Total Respondents: 121			

26 individuals expressed interest in participating in fundraising efforts and 28 expressed a desire to contribute financially.

**FINANCIAL CONSIDERATIONS**

None

**ATTACHMENTS**

NA

**STRATEGIC PLAN 2019 – 2022**

Do the report’s recommendations align with our Strategic Areas of Focus?

- Yes
  No
  N/A

Which priority does this report support?

- Modernization and Efficiency
  Partnerships  
 Municipal Infrastructure
  Alignment and Integration

<b>Prepared By:</b>	Matthew Aston, Director of Operations Mandy Jones, Community Recreation Coordinator	<i>Matthew Aston</i> <i>Mandy Jones</i>
<b>Recommended By:</b>	Michael Givens, Chief Administrative Officer	<i>Michael Givens</i>

018

THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH  
MOUNT FOREST AQUATICS AD-HOC ADVISORY COMMITTEE MINUTES  
APRIL 5, 2022 @ 7:00 P.M.  
VIA ELECTRONIC MEETING

Committee Members Present:

Sherry Burke, Councillor, Chairperson  
Shelley Weber, Public Member  
Vern Job, Lions Member  
Larissa Lamont, Public Member  
Jessica McFarlane, Public Member  
Ray Tout, Lions Member (7:06pm)  
Laurie Doney, Public Member (7:15pm)

Staff Present:

Mike Givens, Chief Administrative Officer  
Matthew Aston, Director of Operations  
Mandy Jones, Community Recreation Coordinator  
Jessica Turnbull, Administrative Support

**CALLING THE MEETING TO ORDER**

Chair Burke called the meeting to order at 7:01 p.m.

**ADOPTION OF THE AGENDA**

RESOLUTION: MFA 2022-007

Moved: Member Weber

Seconded: Member Job

*THAT the agenda for the April 5, 2022 Township of Wellington North Mount Forest Aquatics Ad-Hoc Advisory Committee meeting be accepted and passed.*

CARRIED

**DISLCOSURE OF PECUNIARY INTEREST**

No pecuniary interest declared.

**Minutes of Previous Meeting**

Mount Forest Aquatics Ad-Hoc Advisory Committee Meeting of March 1, 2022

RESOLUTION: MFA 2022-008

Moved: Member Lamont

Seconded: Member McFarlane

THAT the Mount Forest Aquatics Ad Hoc Advisory Committee receive for information the Minutes from the March 1, 2022 committee meeting.

CARRIED

**BUSINESS ARISING FROM THE MINUTES**

**Promotional Items**

Member Lamont stated that the clothing has been ordered and is not certain on the turn around time. Chair Burke requested that an email be circulated as to the expected arrival time of the clothing.

019

THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH  
MOUNT FOREST AQUATICS AD-HOC ADVISORY COMMITTEE MINUTES  
APRIL 5, 2022 @ 7:00 P.M.  
VIA ELECTRONIC MEETING

**You've Been Flocked**

Member McFarlane informed Committee that Marty from Home Hardware has all the plastic birds, but they have not been picked up yet. Member McFarlane reached out to Marcc Apparel, and they have agreed to donate two lawn signs and their design team will put something together; the aim is to have them by the end of April. Additionally, Bill Nelson has agreed to allow their office printer to be used to print out posters for committee to post around town.

Member McFarlane shared the draft poster and fundraiser form.

The Director of Operations asked about the flock insurance, and member McFarlane explained the idea is for someone to pay to ensure they don't have the birds placed on their lawn.

Member Tout asked about a sign going out and being posted to identify the fundraiser and Member McFarlane answered that Marcc Apparel will be making a sign to identify people have been flocked on their lawn with the flamingos. It was suggested that each time someone gets the flamingos on their lawn they should be left with the poster and the fundraiser form, so they know where the flamingos are coming from and what to do next. Member Tout suggested putting a phone number on the sign for participants to call if they have questions. Member McFarlane explained that the hope is for the public to be aware of the event ahead of time through advertising so that committee can have a plan in place and know where the flamingos will be going each date.

Chair Burke stated that Rob Mattice from The River would be able to help promote, and social media could be used in advance so that there is no last-minute rushing. Member McFarlane stated that she has the Wellington Advertiser on her list of who to contact and hopes to drop posters off to local businesses. Member Weber suggested advertising on some of the electronic signs around town.

Member McFarlane recommended the date of the event be either May 2<sup>nd</sup> – May 15<sup>th</sup> or May 30<sup>th</sup> - June 12<sup>th</sup>.

Member McFarlane proposed that the flamingos be put out in the morning and brought back in at night so that they are not stolen.

Member Tout suggested the May 30<sup>th</sup> – June 12<sup>th</sup> dates as the first week of May sometimes has snowstorms and the later dates will have better weather. Member Lamont stated she would be unable to help the May 2 – May 15 dates as she is away and can help with the May 30- June 15 dates. Member Job suggested going with the later as well as the May 2<sup>nd</sup> - May 15 dates have Mothers Day in it as well several Lions Club members will be away.

Member McFarlane is leaning towards \$100 per flock and \$50 for flock insurance. If doing 2 flocks for the 14 days that would total \$4,200 dollars. Member Tout agreed with the \$100 donation as it is an inclusive amount.

Chair Burke suggested Member McFarlane send around the updated schedule with the dates recommended by committee, May 30 - June 15.

020

THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH  
MOUNT FOREST AQUATICS AD-HOC ADVISORY COMMITTEE MINUTES  
APRIL 5, 2022 @ 7:00 P.M.  
VIA ELECTRONIC MEETING

RESOLUTION: MFA 2022-009

Moved: Member Tout

Seconded: Member Weber

THAT the Mount Forest Aquatics Ad Hoc Advisory Committee set the date for You've Been Flocked for May 30<sup>th</sup>, 2022 to June 13<sup>th</sup>, 2022, priced at \$100.00 per flock and \$50.00 for insurance.

Carried

Chair Burked asked for the committee to be notified when the posters are ready to be picked up and distributed.

The CAO requested clarification of the drop-off location for the donation form detailed on the posters.

Member Tout suggested the drop off location be the Chamber of Commerce or The River as they are central locations. The DOO suggested that the drop off location be at a Township facility such as the Arena or Kenilworth office. Member Tout explained that the Kenilworth office is not an ideal location as not everyone drives or be willing to drive out to the office resulting in less sales.

Chair Burke asked if the bank account will be open by the time of the event and taking donations. The DOO clarified that the account should be open by that time. Member Weber suggested an e-transfer account and the CAO stated that the people still like to pay with cash and cheque.

Member Tout suggested that the drop off location could be at his home address as he is the treasurer.

Member Lamont asked if social media posts need to be sent to Chair Burke prior to posting. Chair Burke clarified that yes, she will need to see and approve of social media posts.

### **Bubbles and Suds**

Chair Burke and Member Weber met with Rob Mattice at the River and discussed the Bubbles and Suds and Moonshine event similar to the one held by the Homecoming Committee. Mr. Mattice has put in an application for \$2,500 to the municipality for grants and fee waivers which will go to the council meeting on April 11<sup>th</sup> for approval. Chair Burke explained they will meet with Mr. Mattice again and will talk about moving forward with a suggested date of August 6<sup>th</sup> and selling tickets for \$25. The event will use the same methodology as the homecoming committee. There are thoughts of implementing a \$100 non-refundable deposit to deter backouts. Vendors would keep 70% of the tokens they take in and the rest would be profit.

Member Weber discussed miniature sized red solo cups made in partnership with Marcc Apparel. The cups would be 4-ounce mini pints made of a hard plastic for around \$2.50 per cup. Chair Burke explained that Mr. Mattice suggested that The River could come up with a logo that would support the event.

Chair Burke stated they are looking for committees support to move ahead and host this event. As well as a partnership from the Lions Club for the liquor license. Member Job stated that the Lions Club would support the event. Chair Burke explained that she would communicate with the committee via email with the letter.

Member McFarlane suggested promoting the event in June and the date is ideal as it is before hockey and the ice goes in.

021

THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH  
MOUNT FOREST AQUATICS AD-HOC ADVISORY COMMITTEE MINUTES  
APRIL 5, 2022 @ 7:00 P.M.  
VIA ELECTRONIC MEETING

**Fundraising Features**

The DOO recommended committee look at the features that were presented in February and come up with a number to reach. Chair Burke stated that they will need to know what the design will be before the committee nails down how many features they would like to raise funds for.

Member Tout suggested committee meet in person.

Member Weber and Member Lamont suggested sending the survey to the local schools and getting the feedback from the youth groups. Member McFarlane suggested adding to the next agenda the idea of how to get and implement feedback from schools.

Member Tout left the meeting at 8:02PM

**Public Open House Update**

The DOO stated that there was a good turn out at the Open House with more of an adult crowd, where they received good feedback.

**ITEMS FOR CONSIDERATION**

RESOLUTION: MFA 2022-10

Moved: Member Doney

Seconded: Member Weber

THAT the Mount Forest Aquatics Ad Hoc Advisory Committee receive for information the financial update.

CARRIED

The DOO indicated that it is a very preliminary report and staff are working on getting the bank account established. The CAO clarified that the township is eligible to issue donation receipts before a design is finalized.

**2022 Fundraising Schedule**

Chair Burke stated that committee has had good discussion thus far with good fundraisers on the way. Member Weber had sent out an email about another possible fundraiser for the fall. Once more things are on the go then the schedule will be needed.

**OTHER BUSINESS/ROUNDTABLE**

In-person meetings

Chair Burke stated council is doing zoom meetings and looking at a hybrid option. She suggested meeting can be held at the pavilion when the weather gets nicer.

The CAO spoke to go ahead with caution as some members may not be as comfortable to meet in person as others.

Member Weber preferred in person. Member McFarlane liked the idea of meeting at the pavilion and did not like the idea of a hybrid meeting. Member Lamont stated she is good either way and would prefer in person.

022

THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH  
MOUNT FOREST AQUATICS AD-HOC ADVISORY COMMITTEE MINUTES  
APRIL 5, 2022 @ 7:00 P.M.  
VIA ELECTRONIC MEETING

Chair Burke stated that the next meeting will be on zoom and re-evaluate in person meetings then.

**NEXT MEETING**

Tuesday May 3, 2022, at 7:00PM

**ADJOURNMENT**

RESOLUTION: MFA 2022-11

Moved: Member McFarlane

Seconded: Member Weber

*THAT the Township of Wellington North Mount Forest Aquatics Ad-Hoc Advisory Committee meeting of April 5, 2022 be adjourned at 8:25p.m.*

CARRIED

DRAFT





**WELLINGTON NORTH**  
SEMPER PORRO

## Staff Report

**To:** Chair and Members of Recreation, Parks and Leisure Committee Meeting of May 10, 2022

**From:** Matthew Aston, Director of Operations

**Subject:** Report RPL 2022-005 being a report on summer recreation programs

### RECOMMENDATION

**THAT** the Recreation, Parks and Leisure Committee receive Report RPL 2022-005 being a report on summer recreation programs;

**AND FURTHER THAT** Committee recommend the Council of the Township of Wellington North endorse that both the Arthur and Mount Forest pools remain operational for the 2022 summer season with a reduced program schedule of approximately 5 hours per day, per facility;

**AND FURTHER THAT** public swim, family swim and swimming lessons be given the priority when creating the program schedule.

### PREVIOUS PERTINENT REPORTS/BY-LAWS/RESOLUTIONS

RPL 2021-017 Summer Programs

Recreation, Parks and Leisure Committee Closed Session of March 8, 2022 - Verbal Report, Director of Operations, personnel matters

### BACKGROUND

The recruitment of lifeguards is a significant challenge to the operations of pools within our community, and unfortunately, it is also a trend that we are seeing provincially. This trend was occurring prior to the pandemic, but COVID-19 has amplified the shortage of lifeguards and swim instructors. Due to COVID-19, many facilities were closed which reduced the ability to teach leadership programs and courses which are required to become a certified lifeguard/instructor. To further compound the issue, the typical age of lifeguards and swim instructors is high school/ post secondary, providing only a few years of available work.

As a township, we have put in place a new strategy to try and mitigate further staffing shortages, however it will take some time before we fully see the results of this program.

1. Retain: the township will cover 100 percent of the cost to recertify lifeguards.
2. Recruit: the township will cover 50 per cent of the cost to certify a new lifeguard and swim lesson instructor.

3. Succession: the township has lowered the cost of the bronze medallion and bronze cross programs.

In addition to the Township's strategy, the Lifesaving Society Canada has also changed the minimum age prerequisite for certifications from 16-years-old to 15-years-old; although an individual is still required to be 16 years of age to be hired as a lifeguard or a swim instructor. This change speeds up the process and helps us retain more staff for a longer period of time.

The township began marketing positions for our pools on social media in November and posted job advertisements in January. We continue to keep a posting on the township's website and indeed.ca.

At present, the Township has only been able to secure five full-time and two part-time lifeguard/swim instructors for our summer of 2022 aquatics program. A full-time guard will be scheduled 35-40 hours per week. Our part-time guards have requested reduced hours and one is not available the month of July.

Between 2009 – 2021, we would employ on average 12 lifeguard and swim instructors to operate the pools in Wellington North.

At current staffing levels, it is anticipated that aquatics programming would be reduced to five hours each day, at each pool. At current staffing levels; sickness, vacations, or other unforeseen leaves, would make it impossible to safely open each facility for programming in excess of five hours per day.

Staff continue to pursue the recruitment and hiring of more lifeguard team members, however, wanted to highlight this staff concern for committee's awareness.

### FINANCIAL CONSIDERATIONS

<b>2022 Operational Budget</b>		
	<b>Arthur</b>	<b>Mount Forest</b>
Revenue	\$27,500.00	\$41,100.00
Expense	-\$92,200.00	-\$109,715.00
<b>TOTAL</b>	<b>-\$64,700.00</b>	<b>-\$68,615.00</b>

In 2022, we have budgeted for the Arthur Pool to cost \$64,700.00 to operate, and the Mount Forest Pool to cost \$68,615.00 to operate. These numbers were calculated assuming both pools were operating with full programming and staffing compliment.

Through inspections of the Mount Forest Pool facility, staff have determined that the cost to replace the manifold for the heater with labour will be approximately \$5,000.00. The 40-gallon water heater with labour will be approximately \$1,000.00, and the pool liner will need some repair as well. However, we can't tell the extent of repairs, until we drain the pool.

### ATTACHMENTS

NA

**STRATEGIC PLAN 2019 – 2022**

Do the report's recommendations align with our Strategic Areas of Focus?

Yes

No

N/A

Which priority does this report support?

Modernization and Efficiency

Partnerships

Municipal Infrastructure

Alignment and Integration

**Prepared By:**

Matthew Aston, Director of Operations  
Mandy Jones, Community Recreation  
Coordinator

*Matthew Aston*

*Mandy Jones*

**Recommended By:**

Michael Givens, Chief Administrative Officer

*Michael Givens*



**WELLINGTON NORTH**  
SEMPER PORRO

## Staff Report

**To:** Chair and Members of Recreation, Parks and Leisure Committee Meeting of May 10, 2022

**From:** Mandy Jones, Community Recreation Coordinator

**Subject:** Report OPS 2022-008 Pickleball at the Mount Forest & District Sports Complex

### RECOMMENDATION

**THAT** the Recreation, Parks and Leisure Committee receive Report RPL 2022-008 being a report on a pickleball program at the Mount Forest & District Sports Complex.

### PREVIOUS PERTINENT REPORTS/BY-LAWS/RESOLUTIONS

### BACKGROUND

A member of the Friends of Pickleball League in Mount Forest approached the Township to see if we could begin offering an indoor summer program on the floor of the Mount Forest and District Sports Complex.

Staff reviewed the rental schedule and determined that running a Wellington North Pickleball Program would be viable and would be a great use of space and service level increase for our community.

As such, staff are proposing the Wellington North Pickleball League run from May 30th through August 10th on the Mount Forest Arena Floor. The schedule will need to be flexible, recognizing that we do have some rentals we need to accommodate for this summer.

Staff intend to tape-off 4 doubles courts and two doubles/singles courts, for six courts total. This would allow for up to 24 individuals to play at once.

To minimize impact on our staff resources, staff would leave the nets set-up all the time and only take them down for rentals. It will also be operated as a drop-in program, where individuals sign-in and leave their \$5.00 in a cash box. Play would be Mondays, Wednesdays and Fridays from 9:00am - 11:00am and Wednesday evenings from 6:30 - 8:30pm.

### FINANCIAL CONSIDERATIONS

Staff are calculating the cost to purchase nets, paddles and pickleballs to be around \$1,400.00.

If we anticipate a participation/turn-out rate of 40% (38) each week, we can calculate our revenue to be approximately \$190.00 (38 x \$5) per week. If we multiply that by a 9-week program run, the total program revenue would be \$1,710.00 (\$190 x 9).

Expense	\$1,400.00	Nets, pickleballs, paddles
Revenue	\$1,710.00	Drop-in revenue. Avg. of 40% participation rate

As you will note, we have not factored in the cost of the floor rental in this financial consideration. Once the program has concluded, a line adjustment could be made to have a portion of the excess fund be allocated to facility revenue.

### ATTACHMENTS

NA

### STRATEGIC PLAN 2019 – 2022

Do the report's recommendations align with our Strategic Areas of Focus?

Yes
  No
  N/A

Which priority does this report support?

Modernization and Efficiency
  Partnerships  
 Municipal Infrastructure
  Alignment and Integration

<b>Prepared By:</b>	Mandy Jones, Community Recreation Coordinator	<i>Mandy Jones</i>
<b>Recommended By:</b>	Matthew Aston, Director of Operations	<i>Matthew Aston</i>